

Based on the Program Agreement concluded with the Ministry of Science and Education on December 8, 2023 (reference number: 9-03-01/18-23-03) and the Decision of the Scientific Council of the Institute of Ethnology and Folkloristics (hereinafter: the Institute) of January 8, 2025 (reference number: 3-02/04-25-01-01), and in accordance with Article 40, paragraph 2 of the Higher Education and Science Act ("Official Gazette", no. 119/2022 – hereinafter: the Act) and Article 48, paragraph 2 of the Statute, the Institute is announcing:

## JOB VACANCY

for the recruitment of employees for established positions:

1. **Scientific position of Scientific Advisor in permanent tenure** in the field of humanities, specializing in ethnology and anthropology, with a focus on gender anthropology and labor anthropology – 1 position for an indefinite period;
2. **Scientific position of Scientific Advisor in permanent tenure** in the field of humanities, specializing in ethnology and anthropology, with a focus on folkloristics, literature, and migration – 1 position for an indefinite period;
3. **Scientific position of Scientific Advisor** in the field of humanities, specializing in ethnology and anthropology, with a focus on labor anthropology, sports anthropology, and research on popular, consumer, and media culture – 1 position for an indefinite period;
4. Head of Organizational Unit 4 – **Head of Documentation at the Institute of Ethnology and Folkloristics** – position of type I – 1 position for an indefinite period.

In addition to the general requirements for establishing an employment relationship, applicants must meet the conditions stipulated by the competition for each specific position.

Conditions for Applicants for Scientific Positions under Nos. 1–3: Conditions prescribed by Articles 39, paragraphs 1 and 3 of the Act, the provisions of the Regulations on the Conditions for Appointment to Scientific Titles ("Official Gazette", nos. 28/2017, 72/2019, 21/2021, and 111/2022) related to Article 119, paragraph 6 of the Act, and the provisions of the Regulations on Additional Conditions for Appointment to Scientific Positions at the Institute of Ethnology and Folkloristics (available at the link <https://www.ief.hr/wp-content/uploads/2019/01/PRAVILNIK-O-DODATNIM-UVJETIMA-ZA-IZBOR-NA-ZNANSTVENA-RADNA-MJESTA.pdf>)

Required documents for applicants for scientific positions: a) Curriculum vitae with a description of previous work,

b) Bibliography of scientific and professional works,

c) Description of scientific and professional activity,

d) Proof of meeting the criteria prescribed by the Regulations on Conditions for Appointment to Scientific Titles for the advertised position:

d.1) Works in PDF format relevant to the selection for the position (if the applicant has a Decision on the Appointment to a Scientific Title relevant to the advertised position, only this Decision should be submitted),

- d.2) Printout from the Croatian Scientific Information System “CroRIS” of all works relevant to the selection for the position,
- e) Completed Form – “Additional conditions for appointment to scientific positions” (available at the link <https://www.ief.hr/o-institutu/opci-akti/>),
- f) Electronic record from the Croatian Pension Insurance Institute (HZMO) about the data recorded in the HZMO.

Conditions for Applicants for Position No. 4:

Completed university graduate or integrated pre-graduate and graduate studies in the humanities, at least three years of work experience in the same or similar jobs, computer skills.

Required documents:

Curriculum vitae with a description of previous work,

Copy of the confirmation of completed university graduate or integrated pre-graduate and graduate studies in the humanities,

Electronic record from HZMO regarding the data recorded in the HZMO.

In accordance with Article 13 of the Gender Equality Act, applications are open to individuals of both genders.

Applicants claiming preferential treatment in employment in accordance with:

Article 102 of the Croatian Homeland War Veterans and Their Families Act,

Article 9 of the Professional Rehabilitation and Employment of Persons with Disabilities Act,

Article 47 of the Civilian War Casualties Act,

must submit written applications and proof of fulfilling the conditions, along with all necessary documents as stipulated by the relevant laws. The list of required evidence for applicants claiming preferential treatment under Laws 1) and 3) is available on the website of the Ministry of Croatian Veterans: <https://branitelj.gov.hr/zaposljavanje-843/843>.

Deadline for submitting applications: 30 days from the publication date in the “Official Gazette,” on the website of the Croatian Employment Service, the Institute’s website, and for positions Nos. 1-3 on the official European Research Area job portal.

All application documents must be submitted exclusively in electronic format, in PDF format, to the email address: [institut@ief.hr](mailto:institut@ief.hr) with the subject line “For the Job Competition,” indicating the position being applied for. Applications and proof of fulfilling the conditions for the positions (except for the works listed under item d.1 for scientific positions) must be submitted in a single combined PDF document. Each work of the applicant for scientific positions under item d.1) must be submitted individually in PDF format, consolidated in ZIP/RAR format or similar.

Incomplete and late applications will not be considered.

Applicants will be notified of the selection results within 8 days of the decision being made.

The competition is conducted in accordance with the provisions of the Regulations on the Announcement and Implementation of Public Competitions, available at the link <https://www.ief.hr/wp-content/uploads/2019/12/Pravilnik-o-raspisivanju-i-provedbi-javnih-natjecaja-IEF.pdf>

Institute of Ethnology and Folkloristics